



MINUTES OF EXECUTIVE

Kamloops-Okanagan Presbytery
OF BRITISH COLUMBIA CONFERENCE
The United Church of Canada

17 November 2017
VIA VIDEO WEB CONFERENCE

PRESENT	Jenny Carter (Chair), Stephen Hershey, Marion Hollingshead, Ken Jones, Allison Rennie (Conference Minister), Leslie Ross (Secretary), Leslie Stirling (Treasurer), Keri Wehlander (Youth and Young Adult Minister), and Peggy Whitley
REGRETS	none
AUTHORITY & CALL TO ORDER	Pursuant to the authority of the Conference Meeting (May 26, 2017) of Kamloops-Okanagan Presbytery (KOP), the Executive of KOP was called to order at 9:07 am. Jenny Carter (Chair) presided. A quorum was present.
REFLECTION, OPENING PRAYER	Leslie Ross gave a reflection commenting on the unsettling times in which we live both in the world and in our church. Reading the coming week's Gospel lesson, Matthew 25: 14-30, she shared that both the parable of the talents and last week's parable of the ten bridesmaids are also unsettling in that they do not seem to fit her understanding of the Good News and the love that is God. Unsettling scripture, just like the unsettling times in which we live, requires us to think more deeply and consider situations for different perspectives. After a brief time of quiet for reflection, she led us in an opening prayer.
APPROVAL OF AGENDA	Motion: (Peggy Whitley / Marion Hollingshead) that the agenda be adopted as revised. Carried.
MINUTES OF PREVIOUS MEETINGS	Motion: (Leslie Ross / Leslie Stirling) that the Executive minutes of 27 September and 21 October 2017 be adopted as circulated. Carried. Leslie Ross reported that she has consulted with Blair Galston, Conference Archivist, and Doug Goodwin regarding the record of the Presbytery gathering in Revelstoke. The record of the gathering should be kept in the same format as minutes, be received for information at the next Presbytery meeting, and be appended to the minutes of that meeting.
BUSINESS ARISING FROM THE MINUTES	<ul style="list-style-type: none"> • Decision made at the 21 October 2017 Executive meeting It was noted that following the Executive meeting the decision to change the option for determining quorum was challenged by a presbyter. After a ruling of the Chair set aside the motion of the Executive meeting, Presbytery remained using the current Option 2 quorum. The meeting would continue as a gathering where no decisions would be made. It was noted that the Chair was supported in making this decision. • Travel Cost Payments Motion: (Leslie Stirling / Ken Jones) that travel expenses for the gathering held in Revelstoke October 20 - 22, 2017 be paid at the same rate as a regular meeting of Presbytery. Carried. • Visit from Cari Copeman-Haynes, President, BC Conference Jenny Carter reported that she has not had a reply and will contact her again. • Notice of Motion Jenny Carter had spoken with both Kathy Hogman and Laura Turnbull. The process should be to put it on Spring with someone to ask if it could be withdrawn. Motion: (Leslie Stirling / Keri Wehlander) that the motion be put on the agenda of Spring Presbytery. Carried. Jenny Carter and Allison Rennie will follow up with Kathy Hogman and Laura Turnbull.

Meanwhile, a process for Pastoral Oversight still needs to be addressed. This needs to include a new or renewed approach, training of oversight team members, and a real mechanism of accountability and follow up.

Motion: (Leslie Ross / Peggy Whitley) that the Kamloops Okanagan Presbytery Executive immediately establish a task group on Pastoral Oversight that would be accountable to the Executive through the Human Resources Coordinator to

1. consult with similar groups in other presbyteries;
2. build on the existing work on Congregational Vitality, and records review already developed in this presbytery;
3. develop a strategy for Pastoral Oversight which will be effective in the Kamloops Okanagan region regardless of the existence of presbytery, including suggested training, and processes of accountability;
4. prepare a report for the Spring 2018 Presbytery;
5. begin testing the renewed approach in three communities of faith by June 30, 2018; and
6. incorporate changes to the process based on evaluation of the test sites;
7. and that this Task Group not become a standing committee of the Presbytery but would cease its work at the fall 2018 meeting of Presbytery at which time the new Pastoral Oversight approach created by this Task Group would be approved. **Carried.**

Allison Rennie, in consultation with Jenny Carter, will take action on this.

CORRESPONDENCE

- E-mails from Brenda Wolff, Program Assistant to the Personnel Minister, dated November 3, 2017, providing the following information pertinent to Kamloops-Okanagan Presbytery through completed forms and the Pastoral Relations Working Group minutes:
 - The Ministry Profile Search Report for St. Paul's United Church, Kelowna was approved and a vacancy for a Full-Time Interim Minister was approved.
- Forwarded e-mail received by Stephen Hershey on October 4, 2017 from Doug Goodwin, Executive Secretary, BC Conference that had been sent September 15, 2017 requesting Presbytery to select two representatives to attend a Presbytery Consultation at the BC Conference Office on January 12 and 13, 2018.
- E-mail from Tivan Hoang dated October 18, 2017 sent of behalf of Andrew Richardson, Chair of the Boundaries Commission which has completed its first meeting and is offering the Executives of Presbyteries / Districts / Consistoires the opportunity to submit a brief statement from their own contexts describing the criteria that they would most want the Commission to consider as it does its work. The response is due by November 20, 2017
- Letter from Pieter A le Roux dated October 17, 2017 offering his regret for not being able to attend Presbytery
- E-mail from Angeline Muszona, Program Assistant, Ministry and Employment Unit, United Church of Canada, dated November 14, 2017, providing the updated Discontinued Service Lists

REPORTS

COORDINATORS

ADMINISTRATION

- **Property and Manse:**
Ken Jones reported Kamloops United Church was needing to borrow monies in order to payout the mortgage and assignment of rents granted to the British Columbia Housing Management Commission and to payout monies owing to the Canadian Mortgage and housing corporation.
Motion: (Ken Jones / Leslie Stirling) that
 - the consent of Kamloops-Okanagan Presbytery be granted to the Trustees of Kamloops United Church to mortgage the lands and premises set out in Schedule "A" for the sum set out in Schedule "A" from the mortgagee set out in Schedule "A";
 - Kamloops-Okanagan Presbytery direct the Trustees of Kamloops United Church to apply net proceeds of the above mortgage to pay out the mortgage and assignment of rents granted to British Columbia Housing Management Commission, registered under charge numbers CA3911916 and CA3911917, respectively; and
 - that Kamloops-Okanagan Presbytery direct the Trustees of Kamloops United Church to apply net proceeds of the above mortgage to pay out monies owing to Canadian Mortgage and Housing Corporation. **Carried.**

SCHEDULE “A”

Mortgagee	PID	Address	Legal	Principal Amount
Rosario Soneff	029-842-816	Squilax-Anglemont Road, Magna Bay, BC	Lot 2 Section 18 Township 23 Range 9 W6M KDYD Plan EPP42419	\$270,000.00

- **Home Missions:**

Stephen Hershey reported. The Administration Working Unit had contemplated Mission Support Grant Applications from the North Thompson Ecumenical Shared Ministry for ten thousand five hundred dollars (\$10,500.00) and St. Andrew’s / St. Mary’s Shared Ministry for three thousand five hundred dollars (\$3,500.00). They were approved to forward to BC Conference. Home Missions has met and has approved the amounts requested for both pastoral charges.

TREASURER’S REPORT Leslie Stirling reported.

- **Financial Report**

Leslie Stirling had circulated the Financial Report. Interest of about six thousand dollars (\$6,000.00) has been earned in the holding funds. St. Andrew’s/All Saints Shared Ministry in Chase has closed its accounts with the remaining funds being split equally between Kamloops-Okanagan Presbytery and the Diocese of Kootenay. The thirteen thousand two hundred sixty-eight dollars and sixty-two cents (13,268.62) has been sent to Nellie Tang with the request to invest it in the Rural Ministry Fund, marking it as funds from the Chase closure. A better name needs to be assigned.

- **2018 Proposed Budget**

Motion: (Leslie Stirling / Stephen Hershey) that the 2018 proposed budget of one hundred seventy-three thousand three hundred fifteen dollars (\$173,315.00) to be adjusted once the BC Conference amounts are known to bring income and expenditures back into balance be accepted. **Carried.**

- **Bursaries**

The Treasurer should not be making decisions on bursaries. Some guidelines need to be developed. Until that occurs, the current practice will continue.

- **Legacy**

Further conversation about the legacy of Presbytery should be held at the next face-to-face Executive meeting. The discussion should include vision and ways of building capacity.

- **Surplus**

There is a need to consider what should be done with the surplus of about thirty thousand dollars (\$30,000.00) that Presbytery carries.

- **Cluster Figure Information**

The Treasurer had been asked to determine some rough calculations for the cost of cluster gatherings based on these suggested clusters:

- Canoe, Armstrong, Enderby, Sicamous, Salmon Arm, Revelstoke, Golden
- Osoyoos, Oliver, Cawston, OK Falls, Princeton, Naramata, Penticton, Summerland, Oasis, Peachland
- North Thompson, Sorrento, Kamloops, Plura, Mt. Paul, St. David's, Lillooet, Ashcroft, Merritt
- Westbank, Winfield, St. Paul's Kelowna, First United Kelowna, Vernon, Lumby, Rutland, OK Japanese

The following questions need to be answered prior to any calculations being made:

- Are the above noted clusters reasonable? How might you suggest they be redistributed?
- How many people might be attending each meeting? Would it be more than currently attend Presbytery?
- How would they be financed?
- Would there be a registration fee for meals and other related costs?
- How would travel be paid?

- Would the meetings be a one day or weekend event?

Motion: (Leslie Stirling / Marion Hollingshead) that the Financial Report be accepted as presented and attached to the minutes. **Carried.** The Financial Report including the 2018 proposed budget is attached to these minutes [Appendix 1, pages 6-8].

DISCIPLESHIP

- **Youth and Young Adult**

Keri Wehlander reported, starting with a song clip from Evolve. Nine (9) youth and young adult as well as Franklyn James and Keri Wehlander attended. Based on conversations on the bus on the way home, the experience was positive. The May Youth Retreat North will be held at Gavin Lake near Williams Lake. There will be a Young Adult Retreat in April at Naramata Centre. Jenny Carter reported that the Leadership Circle plans to gather some people in Kamloops in January to put some specific plans in place for Youth and Young Adult ministries. She offered thanks for the work that Keri Wehlander is doing using the imagery of a life jacket.

- **Outdoor Ministry**

Leslie Ross reported that Lorraine Powell is wondering where the Presbytery camps will fit into the proposed governance model for the United Church, noting that currently a representative could attend Presbytery and the camps have accountability to Presbytery and BC Conference. Recognizing that this question does not seem to have an answer, it should be brought forward to the Presbytery Consultation being held by BC Conference in January.

HUMAN RESOURCES

- **Pensions:**

Marion Hollingshead reported that the Pensions Working Unit was going to meet in early November. She has not received any further information from them.

- **Shared Ministries Working Unit:**

Leslie Ross reported that the Shared Ministries Working Unit met during the fall gathering of Presbytery and would like the Executive to consider the following motion.

Motion: (Leslie Ross / Leslie Stirling) that the Chair of Presbytery or our Representative to the Executive of BC Conference request Doug Goodwin to contact the judicatories of those denominations in which we have shared ministry relationships to invite them to organize having at least two representatives attend the January Presbytery Consultation both as observers to report back to their denominations and as participants to add depth and breadth to the conversations. **Carried.** Stephen Hershey will follow up on this decision.

- **Sounding Board**

Marion Hollingshead reported the Sounding Board had a meeting during the fall gathering of Presbytery. After conversations with clergy, there does not seem to be need for the work they had been doing. Therefore, Gifts and Callings Working Unit no longer needs to look for others to serve on the Sounding Board. The Executive expressed gratitude for the work that has been done and asked that Marion Hollingshead pass on our appreciation to those who have been part of the Sounding Board.

CONFERENCE MINISTER Allison Rennie reported.

- **Lumby United Church:**

Allison Rennie reported on her conversations with Lily Watson, the Board, and members of congregation. She asked for prayers for Lily Watson who had fallen the previous day. She will be fine. Allison Rennie has been in discussion with the Church Board as it discerns the number of paid accountable ministry hours the congregation should have. The result will be a request for a change in pastoral relations that will go to the Conference Pastoral Relations Working Group. If the decision is to no longer have a paid accountable minister, Lily Watson could be appointed the pastoral charge supervisor. Clarity regarding boundaries with the change in roles would be essential. The congregation has quite a bit of vitality and has potential to become a pilot learning site to explore the use of a variety of resources including technology. Concern was expressed to ensure a mission exists beyond just Sunday worship. Allison Rennie will continue working the congregation and will write a letter to Board regarding process, concerns, and possibilities. The overall sense is that the congregation is keen and grateful for the possibility of switching Lily Watson's role.

- **Search Processes:**

Both Oliver United Church and St. Mary's Anglican/United Shared Ministry in Sorrento are in the early stages.

- **Pastoral Charge Supervisors:**

- Donald Schmidt – St. Andrew's United Church in Enderby
- Armand Houle – Okanagan Falls United Church
- Ken Jones – Oliver United Church
- Mark Bedford – Penticton United Church while Laura Turnbull is on Restorative Care Leave

**CONFERENCE
EXECUTIVE
REPRESENTATIVE**

Stephen Hershey reported. The Executive has met. There was much conversation regarding the future, but there is a need for more information for decisions to be made. A report to the Boundaries Commission was prepared.

GIFTS AND CALLINGS

Motion: (Peggy Whitley / Ken Jones) that Ian McLean and Lyn MacDonald be appointed to the Leadership Circle. **Carried.**

LEADERSHIP CIRCLE

Jenny Carter reported. The Leadership Circle met yesterday. There was a sense that congregations and Presbytery representatives still required more information on Remit 6. The information needs to be clear and concise. There will be some education sent out to congregations. There is a plan to create a video about the three streams explaining why individuals feel they are called to a particular stream to help folks understand the differences. Allison Rennie could produce it in early January so that it would provide support for congregations as well as Presbytery.

Motion: (Leslie Ross / Marion Hollingshead) that funding be provided from the Contingency Fund, not to exceed seven hundred fifty dollars (\$750.00), in order to produce a video for assisting the understanding of Remit 6. **Carried.**

NEW BUSINESS

- **Representatives to Presbytery Consultation**

Leslie Ross and Jenny Carter reported who had indicated an interest in being representatives to the Presbytery Consultation. Because Leslie Ross was one, she turned off her audio and left the room for the discussion.

Motion: (Leslie Stirling / Peggy Whitley) that our representatives be Donald Schmidt and Leslie Ross with the first alternate being Martha Ashbaugh and the second alternate being Norma Fraser. **Carried.** Leslie Ross will send notes to everyone and inform BC Conference.

- **Report to the Boundaries Commission.**

Based on those notes and the response of the BC Conference Executive, a response to the Boundaries Commission will be formulated.

INFORMATION ITEMS

PRESBYTERY MEETINGS

Year	Spring Presbytery		Fall Presbytery	
	Date	Place	Date	Place
2018	February 23 - 25	West Bank United, West Kelowna	October 19 - 21	First United, Salmon Arm

NEXT MEETING

The next face-to-face meeting of the Executive will be on Wednesday, January 10, 2018 at Trinity United Church in Vernon. Video web conference meetings will be called as needed.

**ADJOURNMENT AND
CLOSING**

The meeting adjourned at 11:15 am with Jenny Carter leading us in a closing prayer expressing gratefulness for the people who were part of meeting as well as the quality of the conversation and thanks for all the work that we had done.

Jenny Carter, Chair

Leslie Ross, Secretary

Appendix 1

Kamloops-Okanagan Presbytery
Financial Report to Executive - November 17, 2017

Financial Report to November 17, 2017 - continued

	Year To Date 2017	Total	Budget 2017	Total
INCOME				
4000 - Income				
4115 - Bank Interest	\$225.38		\$300.00	
4120 - Pastoral Charge Assessments	\$133,619.53		\$154,865.54	
4125 - Previous Year's Deferred Income	\$8,828.46		\$8,828.46	
4130 - Covenanting Service Offering	\$0.00		\$600.00	
4145 - BC Conference Travel Grants	\$9,248.00		\$9,248.00	
4190 - Spring Presbytery Registration	\$2,530.00		\$3,200.00	
4195 - Fall Presbytery Registration	\$2,280.00		\$3,200.00	
4200 - Unbudgeted Income	\$0.00		\$0.00	
TOTAL INCOME		\$156,731.37		\$180,242.00

	Year To Date 2017	Total	Budget 2017	Total
EXPENSE				
5000 - BC Conference				
5210 - BC Conference Basic Allocation	\$74,470.00		\$74,470.00	
5211 - BC Conference Meeting	\$13,987.00		\$13,987.00	
5220 - BC Conference Chaplaincy	\$8,805.00		\$8,805.00	
Total - 5000 BC Conference		\$97,262.00		\$97,262.00

	Year To Date 2017	Total	Budget 2017	Total
6000 - KO Presbytery				
6235 - KOP Conference Minister's Exp.	\$5,704.68		\$15,000.00	
6242 - KOP Youth to General Council	\$10.00		\$800.00	
6250 - KOP Registrar	\$12.25		\$100.00	
6261 - Spring Delegates' Travel	\$4,574.03		\$4,500.00	
6262 - Spring Presbytery Non-Travel	\$3,946.00		\$4,000.00	
6263 - Fall Delegates' Travel	\$6,491.89		\$6,750.00	
6264 - Fall Presbytery Non-Travel	\$3,783.98		\$4,000.00	
Total - 6000 KO Presbytery		\$24,522.83		\$35,150.00

	Year To Date 2017	Total	Budget 2017	Total
7100 - Administration				
7105 - Secretary's Honourarium	\$350.00		\$700.00	
7100 - Secretary's Expenses	\$104.39		\$300.00	
7115 - Treasurer's Honourarium	\$350.00		\$700.00	
7120 - Treasurer's Expenses	\$755.35		\$600.00	
7125 - Bank Charges	\$283.00		\$330.00	
7130 - Review of Presbytery Accounts	\$0.00		\$1,000.00	
7135 - Property & Manses Committee	\$0.00		\$100.00	
7140 - Home Missions	\$0.00		\$200.00	
7145 - Communications	\$3,369.49		\$3,000.00	
Total - 7100 - Administration		\$5,212.23		\$6,930.00

	Year To Date 2017	Total	Budget 2017	Total
7200 - Discipleship				
7205 - Worship Animations	\$496.87		\$100.00	
7215 - Outdoor Ministries	\$0.00		\$2,000.00	
7220 - Camps Operating Grants	\$6,000.00		\$6,000.00	
7225 - Youth & Young Adult	\$0.00		\$500.00	
7230 - Youth Council	\$40.00		\$2,000.00	
7235 - Youth Minister's Payroll	\$9,578.37		\$11,000.00	
7240 - Youth Minister Expenses	\$224.25		\$1,500.00	
7250 - Stewardship - Info & Educ	\$0.00		\$500.00	
7255 - Christian Formation	\$0.00		\$200.00	
Total - 7200 - Discipleship		\$16,339.49		\$23,800.00

	Year To Date 2017	Total	Budget 2017	Total
7300 - Human Resources				
7305 - Pensions	\$0.00		\$500.00	
7310 - Shared Ministries	\$0.00		\$0.00	
7320 - Pastoral Relations	\$4,267.76		\$10,000.00	
7330 - Educational Support	\$87.31		\$150.00	
7335 - To Educ Fund For Church Leaders	\$0.00		\$600.00	
Total - 7300 - Human Resources		\$4,355.07		\$11,250.00

	Year To Date 2017	Total	Budget 2017	Total
7400 - General Expenses				
7401 - Chairperson's Expenses	\$0.00		\$750.00	
7405 - Meeting Expenses	\$2,380.17		\$2,500.00	
7420 - Gifts & Callings	\$0.00		\$100.00	
Total - 7400 - General Expenses		\$2,380.17		\$3,350.00

	Year To Date 2017	Total	Budget 2017	Total
8000 - Leadership Circle				
8015 - LC Meeting Expenses	\$2,357.64		\$2,500.00	
Total - 8000 - Leadership Circle		\$2,357.64		\$2,500.00
Unbudgeted Expenses taken from Cont.		\$0.00		
TOTAL EXPENSE		\$152,429.43		\$180,242.00

NET INCOME \$4,301.94 \$0.00

	Year To Date 2017	Total	Budget 2017	Total
Equity				
KOP - Operating Funds Reserve & Holding Accounts	\$34,302.63		\$18,858.96	
Camps - Operating	\$2,700.17		\$48,709.73	
Peace & Justice WU	\$1,859.61		\$25.21	
Shared Ministries - Holding	\$4,018.31		\$67,593.90	
Faith Development Fund	\$5,855.58			
Theological Education	\$2,599.00			
Educ Fund for Church Lead.	\$140.45			
Child/Youth Delegates	\$3,400.09			
Contingency Fund	\$10,000.00			
Rural Ministry Fund	\$22,893.60			
Funds from Chase Closure	\$13,368.62			
CM Discretionary Fund	\$645.00			
KOP Youth Council	\$2,073.06			
Total Holding		\$69,553.49		
Total Funds available		<u>\$103,856.12</u>		
Assets				
Bank Account				
Chequing			\$18,858.96	
Investment Savings			\$48,709.73	
Shares			\$25.21	
Total			\$67,593.90	
Funds held elsewhere				
Held by BC Conference			\$36,262.22	
Total			\$36,262.22	
Total Cash Assets			<u>\$103,856.12</u>	
Other Assets				
Accounts Receivable			\$21,246.01	

Kamloops-Okanagan Presbytery 2018 Proposed Budget - continued		2018 Draft
	EXPENSE (Continued)	
7200	Discipleship	
	7205 - Worship Animations	\$ 500.00
	7215 - Outdoor Ministries	\$ 2,000.00
	7220 - Camps Operating Grants	\$ 6,000.00
	7225 - Youth & Young Adult	\$ 250.00
	7230 - Youth Council	\$ 1,000.00
	7235 - Youth Minister's Contract	\$ 11,000.00
	7240 - Youth Minister's Expenses	\$ 750.00
	7250 - Stewardship: Info & Education	\$ 200.00
	7255 - Christian Formation	\$ -
	Total - 7200 - Discipleship	\$ 21,700.00
	Human Resources	
7300	7305 - Pensions	\$ 500.00
	7310 - Shared Ministries	\$ -
	7320 - Pastoral Relations/Sounding Board	\$ 6,000.00
	7330 - Educational Support	\$ 150.00
	7336 - To Educ Fund for Church Leader	\$ 600.00
	Total - 7300 - Human Resources	\$ 7,250.00
	General Expenses	
7400	7001 - Chairperson's Expenses	\$ 750.00
	7405 - Meeting Exp - Travel & Meals	\$ 2,500.00
	7415 - Increase to Contingency Fund	\$ -
	7420 - Gifts & Callings	\$ 100.00
	Total - 7400 - General Expenses	\$ 3,350.00
8000	Leadership Circle	
	8015 - Meeting Exp - Travel & Meals	\$ 3,000.00
	Total - 8000 - Leadership Circle	\$ 3,000.00
9000	Unbudgeted Expense	
	9000 - Unbudgeted Expenditures - Other	\$ -
	9005 - Surplus to Deferred Income	\$ -
	TOTAL EXPENSE	\$173,315.00
	NET INCOME	\$ -

Kamloops-Okanagan Presbytery 2018 Proposed Budget		2018 Draft
	INCOME	
4000	Income	
	4115 - Bank Interest	\$ 300.00
	4120 - Pastoral Charge Assessments *	\$157,967.00
	4125 - Previous Year's Deferred Income	\$ -
	4130 - Covenanting Service Offering	\$ 600.00
	4145 - BC Conference Travel Grants	\$ 9,248.00
	4190 - Spring Presbytery Registration	\$ 2,600.00
	4195 - Fall Presbytery Registration	\$ 2,600.00
	4200 - Unbudgeted Income	\$ -
	TOTAL INCOME	\$173,315.00
	* 2017 Pastoral Charge Assessments year to date reflects the total billed. Year	
	EXPENSE	
5000	BC Conference	
	5210 - BC Conference Basic Allocation	\$ 75,215.00
	5211 - BC Conference Meeting	\$ 14,125.00
	5220 - BC Conference Chaplaincy	\$ 8,895.00
	Total - 5000 BC Conference	\$ 98,235.00
6000	KO Presbytery	
	6235 - KOP Conference Minister's	\$ 15,000.00
	6242 - KOP Youth to General Council	\$ 800.00
	6250 - KOP Registrar	\$ 100.00
	6261 - Spring Delegates' Travel	\$ 4,500.00
	6262 - Spring Presbytery Non-Travel	\$ 3,950.00
	6263 - Fall Delegates' Travel	\$ 4,500.00
	6264 - Fall Presbytery Non-Travel	\$ 3,950.00
	Total - 6000 KO Presbytery	\$ 32,800.00
7000	Management Team	
7100	Administration	
	7105 - Secretary's Honourarium	\$ 700.00
	7110 - Secretary's Expenses	\$ 300.00
	7115 - Treasurer's Honourarium	\$ 700.00
	7120 - Treasurer's Expenses	\$ 500.00
	7125 - Bank Charges	\$ 330.00
	7130 - Annual Notice to Reader	\$ 1,050.00
	7135 - Property & Manse Committee	\$ 100.00
	7140 - Home Missions	\$ -
	7145 - Communications	\$ 3,300.00
	Total - 7100 - Administration	\$ 6,980.00

Notes to accompany 2018 draft budget

Changes in Income Lines

1. 4120 - Pastoral Charge Assessments: are lower than the amount budgeted in 2017 but slightly higher than the actual amount billed. This figure will change once we know what the Previous Year's Deferred Income is (Surplus).
2. 4190 and 4195 - Presbytery Registrations: have each been lowered by \$600 due to declining attendance at meetings of Presbytery.
3. Total change to Income - Decrease of **\$6,927.00**

Changes in Expense Lines

1. 5210, 5211 and 5220 BC Conference: figures have been increased by \$973.00 (1%). This is a smaller increase than is usually recommended. Hope it doesn't come back to bite me.
2. 6261 and 6263 Spring and Fall Delegates' Travel: difficult to estimate as we do not know where the meetings will be held. The Fall Travel for 2017 was budgeted fairly high due to location. It has been lowered by \$2,250 for 2018.
3. 6262 and 6264 Presbytery Non-Travel: both have been lowered slightly. Figure still includes \$750.00 for speakers. If the \$750.00 is not used it is transferred to the holding account for Faith Development Fund.
4. In the Administration section:
7120 Treasurer's Expenses have decreased by \$100. 7130 Annual Notice to Reader has increased \$50. 7140 Home Missions has been eliminated at the committee's request. 7145 Communications had increased by \$300.
5. In the Discipleship section:
7205 Worship Animations has asked for an increase of \$400, 7225 Youth and Young Adult has decreased by \$250, 7230 Youth Council has suggested a decrease of \$1000. 7240 Youth Minister's Expenses have been lowered by \$750. 7250 Stewardship has lowered their request by \$300. Christian Formation does not require any funds.
6. In the Human Resources section:
7320 Pastoral Relations/Sounding Board has been lowered by \$4000. The funds will be used to cover expenses for Pastoral Charge supervisors, supervision teams, and the Sounding Board.
7. 7405 - Executive Expenses remain the same as 2017 and 8015 Leadership Circle Meeting Expenses have been increased by \$500.
8. Total change to Expenses - decrease of **\$6,927.00**