



## MINUTES OF EXECUTIVE

Kamloops-Okanagan Presbytery  
OF BRITISH COLUMBIA CONFERENCE  
The United Church of Canada

31 August 2017  
VIA VIDEO WEB CONFERENCE

<b>PRESENT</b>	Jenny Carter (Chair), Stephen Hershey, Marion Hollingshead, Allison Rennie (Conference Minister), Leslie Ross (Secretary), Leslie Stirling (Treasurer), and Peggy Whitley
<b>REGRETS</b>	Ken Jones and Keri Wehlander (Youth and Young Adult Minister)
<b>AUTHORITY &amp; CALL TO ORDER</b>	Pursuant to the authority of the Conference Meeting (May 26, 2017) of Kamloops-Okanagan Presbytery (KOP), the Executive of KOP was Called to Order at 10:04 am. Jenny Carter (Chair) presided. A quorum was present.
<b>OPENING PRAYER</b>	Jenny Carter asked us to take time to breathe into this time and space and led us in prayer to centre us for this meeting.
<b>APPROVAL OF AGENDA</b>	<b>Motion: (Leslie Stirling / Stephen Hershey)</b> that the agenda be adopted as revised. <b>Carried.</b>
<b>MINUTES OF PREVIOUS MEETINGS</b>	<b>Motion: (Leslie Ross / Leslie Stirling)</b> that the Executive minutes of 21 June, 10 July, and 31 July 2017 be adopted as circulated. <b>Carried.</b>
<b>BUSINESS ARISING FROM THE MINUTES</b>	<ul style="list-style-type: none"> <li>• <b>Notice of Motion</b> For the next meeting, Allison Rennie and Leslie Ross will prepare information about what is happening and not happening with respect to pastoral relations and support of congregations as well as a substitute motion for consideration.</li> <li>• <b>Leadership Circle Policy and Revisions</b> This work is still to be done. Leslie Ross will prepare possible wording to alleviate the ambiguity that exists in the membership and appointment sections.</li> </ul>
<b>CORRESPONDENCE</b>	<ul style="list-style-type: none"> <li>• E-mails from Brenda Wolff, Program Assistant to the Personnel Minister, dated June 29, July 6, and July 20, 2017, providing the following information pertinent to Kamloops-Okanagan Presbytery through completed forms and the Pastoral Relations Working Group minutes: <ul style="list-style-type: none"> <li>○ Record of Appointment: Franklyn James (Candidate Supply – Student Ministry Education) to St. Andrew’s United Church, Enderby, Part Time (30 hours per week) from July 1, 2017 to June 30, 2019.</li> <li>○ Record of Appointment: Pieter Le Roux (Ordained Admission Applicant) to Oliver United Church, Full Time from July 1, 2016 to December 31, 2018. This is an extension of terms.</li> <li>○ Record of Transfer: Alice Hanson (Retired Diaconal Minister) from Yellowhead Presbytery in Alberta Northwest Conference effective July 1, 2017</li> <li>○ Retained on the Roll: Richard Chung for the July 1, 2017 to June 30, 2018 pastoral year while in search of a call or appointment</li> </ul> </li> <li>• E-mail from Wayne Yohan, Information and Statistics Assistant, United Church of Canada, dated July 20, 2017, requesting the Presbytery motions for the closure of St. Andrew’s/All Saints (SM) Pastoral Charge so that the Charge can be officially closed in the database. Also requested was any information regarding the handling and dispersing of assets.</li> </ul>
<b>REPORTS</b>	
<b>COORDINATORS</b>	
<b>ADMINISTRATION</b>	<ul style="list-style-type: none"> <li>• <b>Property and Manse:</b> Leslie Ross reported that the sale of the Grafton property for which we had given consent at the last Executive meeting was not completed because the purchasers could not obtain financing.</li> </ul>

- **Home Missions:** Stephen Hershey reported. The information regarding Mission Support Grants had been sent to the two pastoral charges presently receiving grants. Recognizing that BC Conference will not be receiving additional funds and the existing priorities for dispersing funds, he suggests that the information not be sent out to Presbytery. The Executive supports this approach. The Conference Home Missions Committee will have fewer people attend to determine the dispersal of funds. Information and decision results would be reported to Presbytery at a later time.
- **Grants Committee**  
Leslie Stirling reported that two grants had been forwarded to BC Conference for St. Paul's United Church, Princeton. The first was for a Technology Support Grant of three hundred dollars (\$300.00) to assist with the purchase of a new computer and printer. The second was for a Church/Manse Modernization and Improvement Grant of five thousand dollars (\$5,000.00) to assist with the reroofing of the Christian Education Hall.

**TREASURER'S REPORT** Leslie Stirling presented the 2018 provisional budget.

**Motion: (Leslie Stirling / Marion Hollingshead)** that the provisional budget as attached to these minutes be forwarded to the pastoral charges. **Carried.** The 2018 proposed budget is attached to these minutes [Appendix 1, pages 4-6].

**DISCIPLESHIP** There was no report.

**HUMAN RESOURCES** There was no report.

**CONFERENCE MINISTER** Allison Rennie reported.

- Pastoral Relations
  - Pastoral charge supervisors are needed for Oliver United Church and St. Andrew's United Church, Enderby. Cheryl Perry is no longer required to be considered the pastoral charge supervisor for First United, Kelowna now that Donald Schmidt has been admitted to the United Church of Canada.
  - Pieter Le Roux has asked for a change of pastoral relations. He has been appointed to Chemainus Crofton Pastoral Charge. Allison Rennie will continue working with the Oliver congregation.
  - With Bruce Chalmers moving, a short term supply priest coming from Ontario has been appointed to St. Mary's Anglican/United in Sorrento while the congregation continues its discernment.
  - A number of congregations are looking at changing the amount of time their minister is working.
- Fresh Start Training  
Sherri Fowler has agreed to be a representative to this training. Jenny Carter and Allison Rennie continue to look for two other representatives.
- Lumby United Church: Allison Rennie asked for prayers for Lily Watson who had fallen the previous day. She will be fine. Allison Rennie has been in discussion with the Church Board as it discerns the number of paid accountable ministry hours the congregation should have. The result will be a request for a change in pastoral relations that will go to the Conference Pastoral Relations Working Group. If the decision is to no longer have a paid accountable minister, Lily Watson could be appointed the pastoral charge supervisor. Clarity regarding boundaries with the change in rolls would be essential. The congregation has quite a bit of vitality and has potential to become a pilot learning site to explore the use of a variety of resources including technology. Concern was expressed to ensure a mission exists beyond just Sunday worship. Allison Rennie will continue working the congregation and will write a letter to Board regarding process, concerns, and possibilities.
- Allison Rennie offered thanks as she nears her first anniversary as Conference Minister. Jenny Carter offered blessings and thanks for her work and leadership.

**CONFERENCE  
EXECUTIVE  
REPRESENTATIVE**

Stephen Hershey reported. Much like Presbytery, the Conference Executive is discussing how to get ahead of the coming changes in order to be proactive rather than reactive. Another presbytery consultation has not yet been planned.

**GIFTS AND CALLINGS** Peggy Whitley reported that they have a person in mind to approach to chair the Educational Support Committee.

**LEADERSHIP CIRCLE** Jenny Carter reported. The Leadership Council met yesterday. Agenda and theme planning is proceeding well. There will be a theme shift. Rather than moving directly to resurrection from the spring’s theme of crucifixion there will be a pause for Holy Saturday. “We’re in Holy Saturday. What do we do now?” They met with one of the people from Worship Animation and have confirmed Rev. Stephen Chambers to facilitate the work for Remit 6. Planning is taking place for a pre Presbytery meeting of Leadership Circle, the Executive, members of the Worship Animation Working Unit, and representatives of youth and young adults.

- NEW BUSINESS**
- **Transferring materials to BC Conference Archives**  
**Motion: (Leslie Ross / Peggy Whitley)** that the 2009 to 2012 Kamloops-Okanagan Presbytery minutes and the Information and Report Books for Presbytery meetings from 2014 to 2016 be transferred to BC Conference Archives. **Carried.**
  - **Ramifications for Presbytery with the passing of the remits**  
 Jenny Carter led us in discussion. The following comments and ideas were shared. It is important to determine clarity around process. How do we end well? We should aim to finish on a high note. People need to be clear on how we are moving forward and that we are not left with a feeling of being thrown away. There is a need to celebrate what came before and a way to feel hopeful. How do we care/support/assist/nurture each other? How do we know which neighbour might have answers for us? We must work intentionally towards being beyond only congregational thinking. Leadership must be intentional about ensuring that communication and education regarding changes takes place. There is a sense that at the congregational level life will continue without feeling the changes dramatically. There is a need for a process to ensure connections beyond congregations. Concern was expressed for newcomers. Congregational oversight could become a tool for connection rather than just be supervisory. Curiosity regarding the supervision of ministry personnel was expressed.
  - **Youth and Young Adult Voice within Presbytery**  
 Jenny Carter expressed concern that the voice of youth and young adults is missing. Options for being able to attend Executive meetings need to be considered.
  - **Agenda at Presbytery**  
 A preliminary agenda was discussed.
  - **Presbytery Sound System**  
 Allison Rennie requested that the Secretary send a thank you note to Penticton United for storing the Presbytery sound system.

**INFORMATION ITEMS**

PRESBYTERY MEETINGS	Year	Spring Presbytery		Fall Presbytery	
		Date	Place	Date	Place
	2017	February 17-19	Kamloops United	October 20-22	Revelstoke
	2018	February 23 - 25	TBA	October 19 - 21	TBA

**NEXT MEETING** The next meeting of the KOP Executive will be on Wednesday, September 27, 2017 beginning at 10 am at Trinity United Church in Vernon. Ken Jones will lead the reflection. Allison Rennie will be unable to attend, as she will be at Fresh Start Training.

**ADJOURNMENT AND CLOSING** The meeting adjourned at 11:54 am with Stephen Hershey leading us in a closing prayer.

\_\_\_\_\_  
 Jenny Carter, Chair

\_\_\_\_\_  
 Leslie Ross, Secretary

## Appendix 1

## Notes to accompany 2018 draft budget

### Changes in Income Lines

1. 4120 - Pastoral Charge Assessments: are lower than the amount budgeted in 2017 but slightly higher than the actual amount billed. This figure will change once we know what the Previous Year's Deferred Income is (Surplus).
2. 4190 and 4195 - Presbytery Registrations: have each been lowered by \$600 due to declining attendance at meetings of Presbytery.
3. Total change to Income - Decrease of **\$6,927.00**

### Changes in Expense Lines

1. 5210, 5211 and 5220 BC Conference: figures have been increased by \$973.00 (1%). This is a smaller increase than is usually recommended. Hope it doesn't come back to bite me.
2. 6261 and 6263 Spring and Fall Delegates' Travel: difficult to estimate as we do not know where the meetings will be held. The Fall Travel for 2017 was budgeted fairly high due to location. It has been lowered by \$2,250 for 2018.
3. 6262 and 6264 Presbytery Non-Travel: both have been lowered slightly. Figure still includes \$750.00 for speakers. If the \$750.00 is not used it is transferred to the holding account for Faith Development Fund.
4. In the Administration section:  
7120 Treasurer's Expenses have decreased by \$100. 7130 Annual Notice to Reader has increased \$50. 7140 Home Missions has been eliminated at the committee's request. 7145 Communications had increased by \$300.
5. In the Discipleship section:  
7205 Worship Animations has asked for an increase of \$400, 7225 Youth and Young Adult has decreased by \$250, 7230 Youth Council has suggested a decrease of \$1000. 7240 Youth Minister's Expenses have been lowered by \$750. 7250 Stewardship has lowered their request by \$300. Christian Formation does not require any funds.
6. In the Human Resources section:  
7320 Pastoral Relations/Sounding Board has been lowered by \$4000. The funds will be used to cover expenses for Pastoral Charge supervisors, supervision teams, and the Sounding Board.
7. 7405 - Executive Expenses remain the same as 2017 and 8015 Leadership Circle Meeting Expenses have been increased by \$500.
8. Total change to Expenses - decrease of **\$6,927.00**

**Kamloops-Okanagan Presbytery  
2018 Proposed Budget**

	2016 Actual	2017 Total	2017 Budget	2017 To Date	2018 Total	2018 Draft
<b>INCOME</b>						
4000 Income						
4115 - Bank Interest	\$ 284.22		\$ 300.00	\$ 149.52		\$ 300.00
4120 - Pastoral Charge Assessments	\$ 130,232.97		\$ 163,694.00	\$ 154,865.54		\$ 157,967.00
4125 - Previous Year's Deferred Income	\$ 27,645.03		\$ -	\$ 8,828.46		\$ -
4130 - Covenanting Service Offering	\$ 1,014.70		\$ 600.00	\$ -		\$ 600.00
4145 - BC Conference Travel Grants	\$ 9,248.00		\$ 9,248.00	\$ 6,936.00		\$ 9,248.00
4190 - Spring Presbytery Registration	\$ 2,260.00		\$ 3,200.00	\$ 2,530.00		\$ 2,600.00
4195 - Fall Presbytery Registration	\$ 2,460.00		\$ 3,200.00	\$ -		\$ 2,600.00
4200 - Unbudgeted Income	\$ 471.00		\$ -	\$ -		\$ -
<b>TOTAL INCOME</b>		<b>\$ 173,615.92</b>	<b>\$ 180,242.00</b>		<b>\$ 173,309.52</b>	<b>\$ 173,315.00</b>
<b>EXPENSE</b>						
5000 BC Conference						
5210 - BC Conference Basic Allocation	\$ 73,878.00		\$ 74,470.00	\$ 62,058.00		\$ 75,215.00
5211 - BC Conference Meeting	\$ 14,026.00		\$ 13,987.00	\$ 11,656.00		\$ 14,125.00
5220 - BC Conference Chaplaincy	\$ 8,832.00		\$ 8,805.00	\$ 7,337.50		\$ 8,895.00
Total - 5000 BC Conference		<b>\$ 96,736.00</b>	<b>\$ 97,262.00</b>		<b>\$ 81,051.50</b>	<b>\$ 98,235.00</b>
6000 KO Presbytery						
6235 - KOP Conference Minister's	\$ 8,837.15		\$ 15,000.00	\$ 5,704.68		\$ 15,000.00
6242 - KOP Youth to General Council	\$ 800.00		\$ 800.00	\$ 10.00		\$ 800.00
6250 - KOP Registrar	\$ 88.42		\$ 100.00	\$ 12.25		\$ 100.00
6261 - Spring Delegates' Travel	\$ 4,289.88		\$ 4,500.00	\$ 4,574.03		\$ 4,500.00
6262 - Spring Presbytery Non-Travel	\$ 3,670.00		\$ 4,000.00	\$ 3,946.00		\$ 3,950.00
6263 - Fall Delegates' Travel	\$ 3,667.16		\$ 6,750.00	\$ -		\$ 4,500.00
6264 - Fall Presbytery Non-Travel	\$ 3,398.20		\$ 4,000.00	\$ -		\$ 3,950.00
Total - 6000 KO Presbytery		<b>\$ 24,750.81</b>	<b>\$ 35,150.00</b>		<b>\$ 14,246.96</b>	<b>\$ 32,800.00</b>
7000 Management Team						
7100 Administration						
7105 - Secretary's Honourarium	\$ 700.00		\$ 700.00	\$ 350.00		\$ 700.00
7110 - Secretary's Expenses	\$ 158.12		\$ 300.00	\$ 104.39		\$ 300.00
7115 - Treasurer's Honourarium	\$ 700.00		\$ 700.00	\$ 350.00		\$ 700.00
7120 - Treasurer's Expenses	\$ 537.12		\$ 600.00	\$ 540.94		\$ 500.00
7125 - Bank Charges	\$ 313.99		\$ 330.00	\$ 190.00		\$ 330.00
7130 - Annual Notice to Reader	\$ 1,000.00		\$ 1,000.00	\$ -		\$ 1,050.00
7135 - Property & Manse Committee	\$ -		\$ 100.00	\$ -		\$ 100.00
7140 - Home Missions	\$ -		\$ 200.00	\$ -		\$ -
7145 - Communications	\$ 2,952.01		\$ 3,000.00	\$ 3,173.25		\$ 3,300.00
Total - 7100 - Administration		<b>\$ 6,361.24</b>	<b>\$ 6,950.00</b>		<b>\$ 4,708.58</b>	<b>\$ 6,980.00</b>

**Kamloops-Okanagan Presbytery  
2018 Proposed Budget - continued**

**EXPENSE (Continued)**

	2016 Actual	Total	2017 Budget	Total	2017 To Date	Total	2018 Draft
7200 Discipleship							
7205 - Worship Animations	\$ 215.02		\$ 100.00		\$ 195.00		\$ 500.00
7215 - Outdoor Ministries	\$ -		\$ 2,000.00		\$ -		\$ 2,000.00
7220 - Camps Operating Grants	\$ 6,000.00		\$ 6,000.00		\$ 6,000.00		\$ 6,000.00
7225 - Youth & Young Adult	\$ 299.57		\$ 500.00		\$ -		\$ 250.00
7230 - Youth Council	\$ 188.92		\$ 2,000.00		\$ 40.00		\$ 1,000.00
7235 - Youth Minister's Contract	\$ 9,563.35		\$ 11,000.00		\$ 7,188.24		\$ 11,000.00
7240 - Youth Minister's Expenses	\$ 460.93		\$ 1,500.00		\$ -		\$ 750.00
7250 - Stewardship: Info & Education	\$ -		\$ 500.00		\$ -		\$ 200.00
7255 - Christian Formation	\$ -		\$ 200.00		\$ -		\$ -
Total - 7200 - Discipleship	\$ 16,727.79	\$ 16,727.79	\$ 23,800.00	\$ 23,800.00	\$ -	\$ 13,423.24	\$ 21,700.00
Human Resources							
7300 7305 - Pensions	\$ 500.20		\$ 500.00		\$ -		\$ 500.00
7310 - Shared Ministries	\$ 350.00		\$ -		\$ -		\$ -
7320 - Pastoral Relations/Sounding Board	\$ 4,811.54		\$ 10,000.00		\$ 4,383.41		\$ 6,000.00
7330 - Educational Support	\$ 139.40		\$ 150.00		\$ 87.31		\$ 150.00
7336 - To Educ Fund for Church Leader	\$ 724.70		\$ 600.00		\$ -		\$ 600.00
Total - 7300 - Human Resources	\$ 6,525.84	\$ 6,525.84	\$ 11,250.00	\$ 11,250.00	\$ -	\$ 4,470.72	\$ 7,250.00
General Expenses							
7400 7001 - Chairperson's Expenses	\$ 1,024.55		\$ 750.00		\$ -		\$ 750.00
7405 - Meeting Exp - Travel & Meals	\$ 2,142.24		\$ 2,500.00		\$ 1,668.11		\$ 2,500.00
7415 - Increase to Contingency Fund	\$ 7,472.22		\$ -		\$ -		\$ -
7420 - Gifts & Callings	\$ -		\$ 100.00		\$ -		\$ 100.00
Total - 7400 - General Expenses	\$ 10,639.01	\$ 10,639.01	\$ 3,350.00	\$ 3,350.00	\$ -	\$ 1,668.11	\$ 3,350.00
8000 Leadership Circle							
8015 - Meeting Exp - Travel & Meals	\$ 2,575.08		\$ 2,500.00		\$ 2,012.29		\$ 3,000.00
Total - 8000 - Leadership Circle	\$ 2,575.08	\$ 2,575.08	\$ 2,500.00	\$ 2,500.00	\$ 2,012.29	\$ 2,012.29	\$ 3,000.00
9000 Unbudgeted Expense							
9000 - Unbudgeted Expenditures - Other	\$ 471.00		\$ -		\$ -		\$ -
9005 - Surplus to Deferred Income	\$ 8,828.46		\$ -		\$ -		\$ -
<b>TOTAL EXPENSE</b>	<b>\$ 173,615.23</b>	<b>\$ 180,242.00</b>	<b>\$ 180,242.00</b>	<b>\$ 180,242.00</b>	<b>\$ 121,581.40</b>	<b>\$ 121,581.40</b>	<b>\$ 173,315.00</b>
<b>NET INCOME</b>	<b>\$ 0.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,728.12</b>	<b>\$ 51,728.12</b>	<b>\$ -</b>