



MINUTES OF  
**MANAGEMENT TEAM**  
Kamloops-Okanagan Presbytery

OF BRITISH COLUMBIA CONFERENCE  
The United Church of Canada

September 19, 2011

THE HOME OF IVY THOMAS  
KAMLOOPS, BRITISH COLUMBIA

- PRESENT** Louise Burton (Human Resources), Leslie Stirling (Treasurer/Administration), Teri Meyer (Discipleship), Reta Robertson (Gifts & Callings), Graham Brownmiller (Secretary), Steve Hershey (Chair), Ivy Thomas (Conference Minister)
- REGRETS** Joanne Koster (Presbytery Youth Minister)
- WORSHIP** Ivy Thomas led us in a worship time.
- AUTHORITY & CALL TO ORDER** Pursuant to the authority of the 2011 Meeting of Kamloops-Okanagan Presbytery (KOP) at BC Conference, the Management Team of KOP was Called to Order at 11 am at the home of Ivy Thomas, Kamloops, BC and was declared open to conduct the business properly before it, Chair Steve Hershey presiding. A quorum was present.
- WELCOME** Welcome was extended to Teri Meyer in her role as Discipleship Coordinator.
- MINUTES OF PREVIOUS MEETING** *MS (R. Robertson / L. Stirling) that the minutes of the June 27, 2011 meeting of the KOP Management Team be adopted as circulated. Carried*  
*MS (L. Burton / L. Stirling) that the minutes of the September 12, 2011 Conference Call meeting of the KOP Management Team be adopted as circulated. Carried*
- BUSINESS ARISING** **Cahilty & Malakwa Properties** – The Cahilty property has been transferred to The United Church of Canada from The Presbyterian Church in Canada and awaits the Cahilty Community Association to have their work finished. The Malakwa group still has all of the Archives which belong to the Kamloops-Okanagan Presbytery. Once those have been transferred, this property will be closer to being finished.
- Trustee Webinars** – The Secretary contacted Eric Mathiesen at the General Council office regarding Trustee Webinars, similar to the Treasurer Webinars. Eric has asked for suggestions for topics to be covered.
- Action: The Secretary will send an email to the Presbytery Email list asking for suggestions for Trustee Webinars.**
- Campus Ministry** – The Kamloops Tri-Church Committee sent a letter of support for the Campus Ministry that is wishing to be begun at Thompson Rivers University.
- Pastoral Relations** – The letter regarding Sabbaticals is still to be written.
- Policy regarding Email and Conference Call Meetings** – Blair Galston, BC Conference Archivist, forwarded some information from Doug Goodwin, Executive Secretary of BC Conference, regarding Email and Conference Call Meetings.
- It was agreed that a policy needs to be created regarding this, and Leadership Circle is the group that creates policy.

**MS** (G. Brownmiller / R. Robertson) that following The Manual section 301 Special Meetings, and Appendix III, 7(d), Kamloops-Okanagan Presbytery Management Team recommend to the Kamloops-Okanagan Presbytery Policy Group that the following policy be created – Special Meetings of Kamloops-Okanagan Presbytery will require that those participating can participate simultaneously (Conference Call, Skype or new technologies that do not yet exist) and that only the business specified in the notice of the meeting be considered at such a meeting; and that we follow this procedure from here on. **Carried**

**Action:** The Secretary will forward this motion to the Kamloops-Okanagan Presbytery Policy Working Group.

#### HOW WE OPERATE

At every meeting of the Management Team, we will spend some time discussing issues that have arisen and asking the question, “How we operate?”

**Leadership Circle Relationship** – What does it mean for us, as Management Team, to receive suggestions from Leadership Circle? At the August meeting of Leadership Circle, they responded that they did not want a Deficit Budget. However, when Management Team met to discuss the budget, the recommendations from the Leadership Circle were considered and the Management Team exercised its responsibility. This conversation will continue.

**Membership of Management Team** – The question has been raised as to why there is no representative of Pastoral Relations on the Management Team. The response is that the Management Team and Leadership Circle are not ‘representative’ groups, and that Pastoral Relations are represented through the Human Resources Coordinator.

**Communication to Leadership Circle** – Steve Hershey will be attending Leadership Circle meetings in his role as Chair of Management Team, and therefore will be the one bringing recommendations, requests and information to Leadership Circle from this group. The Conference Minister, Gifts & Callings and Secretary are also present, but it makes most sense for the Chair of Management Team to bring that information.

#### WORKING UNITS

**Administration Treasurer** - Leslie Stirling, Treasurer, gave more information regarding the 2012 Draft Budget and other Financial topics.

**MS** (L. Stirling / R. Robertson) that we cover expenses for the New Ministry Task force to the maximum of two thousand dollars (\$2,000) from the Pastoral Relations Budget, and allow that budget line come over-budget if required. **Carried**

**MS** (L. Stirling / R. Robertson ) that we pay an additional five dollars (\$5.00) per person to the host Pastoral Charge in Golden, to cover the additional cost of Certified Ethically Raised Meats. **Carried**

There is desire from Leadership Circle that the budget conversation at the fall presbytery meeting happens in Circle. Some options were offered to Ivy Thomas and Leslie Stirling for how the conversation might be facilitated.

It is suggested that at the February 2012 meeting, a further conversation could be facilitated regarding how to use the surplus that we have as a Presbytery.

It is the view of the Management Team that if the Presbytery is working on the assumption of the Vision Statement set by the Leadership Circle (August 2010) - *To assist congregations to know who they are and who they are called to be* – then the deficit budget helps to make this vision operational. Presbytery holds the assessments in trust for the expenses of Presbytery. Presbytery’s expenses should reflect the current needs of the Presbytery. Undesignated funds should be returned to their source and then included again in the assessments as needed. It was further noted that a reduction in the assessments would be appreciated.

**Home Missions** – Mission Support Grant applications are due to Bruce Comrie by October 1<sup>st</sup>, 2011.

**LUNCH**

We ate lunch, provided by Leslie Stirling.

**WORKING UNITS  
CONT'D**

**Property and Manse** – St. Paul's, Kelowna is seeking Presbytery's consent to take the next steps of redevelopment. The next major step is the negotiation for interim financing and assumption of a mortgage. They anticipate that the loan will be fully paid back upon completion of the project and leasing of the commercial and residential buildings.

**Action: The Property & Manse Working Unit will discuss the process for consent and then the Financial Working Unit, including the Property & Manse Working Unit, will be called to meet during the Presbytery Meeting in Golden to discuss this proposal and make a recommendation to the Presbytery.**

Kamloops United, in their re-development, ran into some financial problems and had a congregational meeting for discussion. Kamloops United may be looking to Presbytery for consent for financing at some point in the future as well.

Summerland – We have received a request from Summerland United Church asking for our support in their Government Application to install an elevator.

**Action: The Property & Manse Working Unit will seek more information from Summerland United Church. If enough information is received by September 22, 2011, the Working Unit will inform the Secretary to write a letter indicating Kamloops-Okanagan Presbytery's support.**

If Property & Manse Working Unit receives appropriate information *MS (L. Stirling/R. Robertson) that the Management Team of Kamloops-Okanagan Presbytery supports Summerland Pastoral Charge's financial application process to assist in installing an elevator. Carried*

**Discipleship Outdoor Ministry** – Camps Mackenzie and Grafton had successful camping seasons. Some conversation is needed with the BC Conference Camping Project.

Teri Meyer will continue to be in contact with the Chairs of the Discipleship Working Units.

**Human Resources Shared Ministry** – there is a shared ministry event planning committee in place for a meeting on the first weekend of March (2-4) at Sorrento Centre with Sandra Beardsall. This will be open to the whole Conference (United Church of Canada) and Ecclesiastical Province of BC and the Yukon (Anglican Church of Canada). The Planning Committee consists of: Ivy Thomas (Chair), Bruce Chalmers, Harvie Barker, Sandra Stickney, Tess Moffatt, Megan Loyer.

**Pastoral Relations** – At this time, there is no outstanding paperwork. There will be a Conference Call to deal with a few Joint Needs Assessment Committee Reports.

Louise Burton will continue to be in contact with the Chairs of the Human Resources Working Units.

**Gifts & Callings** Don Seaton has agreed to take on the Administration Coordinator portfolio at the rise of the fall Presbytery meeting.

The Presbytery Resource Centre Management Committee will require three (3) members.

**Presbytery Resource Centre** The Kamloops-Okanagan Presbytery Resource Centre Management Committee (RCMC) has informed Gifts & Callings that Irene Hart will be resigning from the RCMC (October 2, 2011) and that Brenda Timm has resigned as the Manager of the Resource Centre as of December 31, 2011. Another member will be taking an extended leave of absence.

The Resource Centre Management Committee is also requesting some dialogue regarding future directions of the Resource Centre and vision work that has been done.

**Action:** An email will be sent out through the Secretary inviting people to consider this work of Presbytery.

**PENTICTON UNITED &  
OASIS UNITED,  
PENTICTON, BC**

Ivy Thomas, Conference Minister, met with the leadership of both Penticton United Church and Oasis United Church. She developed a process that she used with both congregations. Ivy shared some of the items of conversation that were discussed at those meetings.

After much discussion, it was determined that we will spend time discerning our next steps. It would be important for the Full Executive to be involved in this discernment. The Leadership Circle meets on Thursday, September 22 and several dates will be suggested to them.

**Action:** The Secretary will communicate with the leadership of Penticton United Church and Oasis United Church about this discernment process and timing.

**LEADERSHIP CIRCLE**

**Task Group** – The Leadership Circle has initiated a new Task Force that will develop flexible structures for how Ministry might look in this Presbytery. There will be a process of testing water and listening intentionally to congregations about their needs and desires. This Task Force will be accountable to Pastoral Relations.

**Remits** – There are three remits to be dealt with this fall, and three in the spring. Leadership Circle has requested the Secretary to summarize the Remits for Presbyters and to help guide conversations for the spring remits, as they are required to be dealt with at a Session (or equivalent) meeting.

**NEW BUSINESS**

**Ivy Thomas** requested that the Management Team begin a conversation regarding “What does it mean for the Conference Minister to be a ‘Resource Person’ to the Presbytery and to us?”

**Action:** We will bring responses to the next meeting of the Management Team.

**St. John’s, Clinton** – The congregation has forwarded a proposal for distribution of net assets of St. John’s United Church, Clinton. The Presbytery considers the proposal and forwards it to BC Conference at which time the Executive Secretary will consider the proposal; further, all three bodies will work together to distribute the funds fairly.

*MS (L. Stirling / T. Meyer) that the Management Team of Kamloops-Okanagan Presbytery forward to BC Conference, with our concurrence, the proposal from St. John’s United Church, Clinton. Carried* Reta Robertson abstained The proposal is attached as Appendix I.

**MANAGEMENT TEAM AT  
PRESBYTERY**

Steve Hershey, Ivy Thomas and Graham Brownmiller will discuss what time Management Team will need at Presbytery, and be in discussion with the Coordinators.

**NEXT MEETING**

There will be a Special Meeting of the Management Team, with the Leadership Circle (forming the Executive) on Thursday, October 6<sup>th</sup>, 2011 at Trinity United Church a single agenda item of discussing the Penticton congregations and their outstanding issues.

The Management Team will next meet on Thursday, January 12, 2012 in Kamloops, BC from 10 am to 3 pm. Leslie Stirling will prepare lunch and Teri Meyer will provide worship.

**ADJOURNMENT**

*M (R. Robertson) that we adjourn.*

**BLESSING**

Steve Hershey offered a blessing.

September 15, 2011

Management Team, Kamloops-Okanagan Presbytery  
c/o Rev. Graham Brownmiller  
Secretary, Kamloops-Okanagan Presbytery

Dear Management Team,

At a congregational meeting on September 15, 2011, the following proposal for distribution of the net assets of St. John's United Church, Clinton was unanimously approved.

Mission & Service Fund            50%

Zion United Church, Ashcroft    20%

- It is our desire to acknowledge the support that Zion United has provided to us as a 2-point charge and to take this opportunity to support them in their ministry in the coming years.

Kamloops-Okanagan Presbytery 15%

- these monies are to be designated for use in rural ministries

Vancouver School of Theology   15%

- designated for bursaries for students coming out of rural communities

It is assumed by the congregation that the building and property currently held in trust for the United Church of Canada will be sold at fair market value. Furnishings and other items will be sold or donated to other congregations or individuals as is fitting the item. The above percentages are based on the net assets after all bills have been paid.

We present this proposal along with a statement of our current financial breakdown to the Management Team of Kamloops-Okanagan Presbytery for approval and ask that, if such approval is forthcoming, it then be forwarded to Doug Goodwin, Executive Secretary of BC Conference for final approval.

Yours in Christ,

Brenda Heiben  
Secretary  
St. John's United Church, Clinton, BC

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